



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	SANDESH COLLEGE OF ARTS ,COMMERCE AND SCIENCE
• Name of the Head of the institution	DR. SURYAKANT A. AJGAONKAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225744906
• Mobile No:	9702944737
• State/UT	MAHARASHTRA
• Pin Code	400083

2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	UNIVERSITY OF MUMBAI
• Name of the IQAC Coordinator	PROF.VAIDEHI V. MHATRE
• Phone No.	02225731633
• Alternate phone No.	02225744906
• IQAC e-mail address	vaidehimhatre226@gmail.com
• Alternate e-mail address	kant261161@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sandeshcollege.in/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://sandeshcollege.in/public/AQAR-2324/Academic_Calendar.aspx
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.34	2023-2024	06/04/2024	05/04/2029

6. Date of Establishment of IQAC 21/06/2017

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. NAAC Accreditation Progress: Successfully facilitated the institution's NAAC accreditation process, achieving a "B" grade, reflecting a commitment to quality enhancement and assurance. Further we have conducted workshop regarding effective documentation of NAAC. Teachers were guided in this respect. 2. Enhanced Academic Framework: Initiated regular academic audits to improve teaching methodologies, syllabus completion, and overall academic delivery. The college has always mentored students' program. 3. Introduction of Student-Centric Programs: Organized workshops, seminars, and skill development programs to enhance students' employability and soft skills. Time to time we invite the experts to guide the students for their future prospective. Seminars on NEP also arranged 4. Improved Feedback Mechanism: Implemented an online feedback system for students,

parents, and alumni to ensure actionable improvements in academics and infrastructure. A lot of changes are made in the infrastructure with the modern gadget. 5. Digital Transformation: Encouraged the use of ICT tools in teaching-learning processes and institutional management, fostering innovation and efficiency. As we have Night College, we keep our students updated with google class room where they can access learning materials.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Teaching learning sources - digital amenities utilized.	computers and projectors set up in classrooms as per the requirement.
2. Launching a formal Mentoring program for all classes	Formal Mentoring program launched for all classes by Mentoring committee. Teachers are oriented for the same.
3. Teacher capacity building through workshops and seminars	Workshops, webinars and seminars conducted for faculty empowerment.
4. Regular Meetings of IQAC • Criterion Chairpersons • Heads/In-charges of the departments • Chairpersons of Committees and Associations • Full-fledged IQAC	4 meetings conducted with different stakeholders for quality enhancement.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE (CDC)	02/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	03/01/2025

15. Multidisciplinary / interdisciplinary

In order to develop the overall development & capacities of the students - moral, physical, ethical, emotional, social & intellectual in an integrated manner, the college has included Multidisciplinary subjects as per the National Education Policy - 2020 in UG courses in First year and is preparing to implement the same in UG courses for remaining years from next academic year as per guidelines by University of Mumbai. To Understand the problem faced by present students, the college is planning to set up a few short-term & vocational courses. The motive is to make the students equipped with multi-talented skills so that they do not solely rely on Government jobs but also take up challenges, risks & work on self-employability skills or some start-up business of their own. As the college is preparing itself to have more multi-disciplinary subjects, it tries to identify the program learning outcomes along with courses & unit learning outcomes that define the specific knowledge skills, attitudes & values that are to be acquired by the learner & would ensure that each program achieves its goal.

16. Academic bank of credits (ABC):

Institutional - Level ABC Implementation Objective: Enhance student flexibility, mobility, and employability by implementing ABC. Key Stakeholders: 1. College Administration 2. Faculty Members 3. Students Implementation Regarding the implementation of the Academic Bank of Credits, the Institution has to be on hold for the academic council to permit it to take steps. The institution has collected the data for academic bank of credit for further course of action. The pedagogical approach of the Institution is student centric, where the faculty's theory & practice of learning are constructive, inquiry-based, reflective & interrogative. Summative and formative assessments & assignments are used to evaluate the student's learning outcome. Benefits: 1. Flexible learning pathways 2. Increased student mobility within the college 3. Reduced credit loss 4. Enhanced employability 5. Improved academic planning Resources: - College administration support - Faculty involvement - Technical expertise Implementing ABC at the institutional level can enhance student flexibility and mobility while improving academic planning and employability.

17. Skill development:

Soft Skills is a very popular term nowadays, used to indicate personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people. Soft Skills are traditionally considered complementary of Hard Skills, which are the abilities to perform a certain type of task or activity. Soft Skills are strategic to be successful in personal and professional life then is essential for the students when they try to obtain any kind of job. Enterprises generally hire new employees, in particular recent graduates, taking more in consideration their Soft Skills than their Hard Skills. This happens also for technical professions, because the company, in order to be competitive, needs to create good and effective

teams and a collaborative working atmosphere. The departments of the college have organized various types of activities to develop the soft skills of the students enrolled with the institution. These activities of the departments and platforms available helped the learners to learn and acquire soft skills like Communication Skills, Presentation Skills, Written Communication, Interpersonal Skills, Creativity and Leadership etc. In order to improve the communicative abilities of the students the, college have start to enhance the written communication of the students play significant role. The students are given in depth lessons by organizing workshops, state level elocution competition, interfaculty debates and group discussions and expert talks of the quality speakers and the trainers throughout the academic year. These activities benefit the students to enhance the knowledge of use of language and its spoken aspect. It helped the students for their development of communication skills. To improve the Presentation Skills the departments conducted seminars of the students. The students get participated and perform active role in the Seminars. Topics are given to them to prepare and present to assess their performance. Every year the college make the organization of such seminars a regular feature of the campus. It helps and encourages the learners to acquire necessary nuisances of the language.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Associations organizes regular activities such as Hindi day, Marathi Bhasha Diwas, traditional day etc. to inculcate the Indian culture and traditions among the students. The Cultural Association of the institute involves students of all categories in the programs to address diversity. Programs based on Indian music and dance forms, competitions and other activities are conducted throughout the year. Teachers communicate with the students in regional languages in the classroom as well as outside the classroom to solve their doubts. Industrial visit conducted to all the students to know about the historical places of our country. Our students took part in various outdoor and indoor, sports activities along with cultural activities. We celebrate each and every festival of our country so the students will come to know about our culture and society. We organized multi cultural dances from east to west and north to south.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Introduction Outcome-Based Education (OBE) is a student-centred approach that focuses on achieving specific learning outcomes, ensuring that students acquire the necessary knowledge, skills, and competencies upon completion of a course or program. In the academic year 2023-2024, our institution prioritized the implementation and refinement of OBE principles to enhance the quality of education and align it with global educational standards. Section 2: Key Initiatives for OBE Implementation Curriculum Design and Review The institution undertook a comprehensive review of its curriculum to ensure that it is aligned with clearly defined learning outcomes. These outcomes

were formulated to be measurable, achievable, and linked to both program-level and course-level objectives. Teaching and Learning Methodologies Faculty members were trained in OBE methodologies, focusing on student-centered teaching strategies such as flipped classrooms, experiential learning, and active learning techniques. This approach facilitated the development of critical thinking, problem-solving, and analytical skills among students. Assessment Methods The institution adopted a variety of assessment tools that align with the intended outcomes, including project work, assignments, presentations, and examinations. The assessment strategies were designed to evaluate students' competencies in real-world scenarios, focusing on practical applications of knowledge. Technology Integration: The use of digital platforms for learning management allowed for better tracking of student progress toward learning outcomes. Online assessments, quizzes, and interactive tools were incorporated into the teaching process, facilitating both formative and summative evaluations.

20.Distance education/online education:

Conduct of Online Courses and seminars Open Educational Resources (OER) online access of books and other materials Digital Infrastructure Development Blended Learning Models - conduct of online and offline lectures simultaneously for the benefit of working students.

Extended Profile

1.Programme

1.1

236

Number of courses offered by the institution across all programs during the year

File Description

Documents

Data Template

[View File](#)

2.Student

2.1

1345

Number of students during the year

File Description

Documents

Data Template	View File
2.2	159
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	351
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	32
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	32
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	18

Total number of Classrooms and Seminar halls	
4.2	70.76
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum planning and Delivery:

1. The Institution ensures effective curriculum planning and delivery through a well-planned and documented process.
2. The Institution is affiliated to Mumbai University and strictly follows the curriculum designed by the University. No rights are provided to the Institute for designing the curriculum but add-on-courses are designed properly as per industry or firm requirements by our faculty members.
3. The delivery through a proper well-planned, and documented process is taken care of by the Academic Monitoring Committee (AMC).
4. Load distribution on the competency of subjects before the start of every semester is taken care of by the Head of the department under the guidance of the Head of the Institution.
5. Course Outcomes and Program Outcomes are drafted by concerned teachers well in advance and highlighted in the first lecture.
6. Lesson plans of every subject are prepared by the faculty members well in advance before the commencement of the semester.
7. Classroom allocations are taken care of well in advance.

8. Master timetable is prepared and displayed on the notice board properly.
9. Individual timetable is prepared and given to concerned subject teachers well in advance.
10. Infrastructure requirements are also taken care with due maintenance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_AMC.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A. Academic Calendar:

1. As per guidelines and the University calendar, the Institutional Academic Calendar is prepared.
2. The Academic Calendar is displayed on the notice board as well as posted on the website every year where all stakeholders can get open access.
3. The Academic Calendar at the Institute level is prepared and displayed on the notice board in advance by considering guidelines provided by the University.

B. Conduct of Continuous Internal Assessment:

1. Examination Cell strictly follows guidelines given by affiliating university.
2. Internal Assessment based on project work, lab work, assignments.
3. Concern notice and circulars are displayed well in advance.

C. Continuous Internal Evaluation (CIE):

1. The end-semester examination and continuous internal assessments are done as per directions given by the affiliating University.
2. Internal assessment is done by conducting mid-term tests, project work, technical quizzes, and group discussions.

3. Teachers normally revise the last lecture before continuing the current lecture.
4. ICT-enabled tools used for conducting lectures and analysis.
5. Unfair Means Committee and Grievance cell established in the Institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sandeshcollege.in/public/AQAR-2324/Academic_Calendar.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded

Institutional data in prescribed format (Data Template)	View File
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1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1152

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1152

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A. Activities conducted beyond the curriculum:

1. Value Added Courses are conducted on regular basis.

2. To develop professional ethics amongst the students, faculties, and non-teaching staff continuous efforts are taken by organizing expert lectures and industry visits which also helps

the students to know the gap between academic curriculum and to meet industry requirements.

3. The Institute prompts a culture of involving boys and girls in every activity. Gender equality is also maintained amongst faculty members.

5. The Institute has arranged a separate session on "Women's Empowerment" to encourage female students to participate in various activities. NIRBHAYA BOX was formed to create a safer environment. 6. The Student Council conducts environmental awareness and social awareness responsibilities.

7. Gender equity reports are also posted on the website which has been conducted during the last five years in the institution apart from the curriculum and the link is provided.

B. The following professional ethics, Gender Equity, Human Values, Environment, and Sustainability are covered in the curriculum as mentioned below:

Attached here are subjects that include professional ethics, gender, human values, and environmental trends.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded

MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

473

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File

URL for feedback report

https://sandeshcollege.in/public/AQAR-2324/Student_Feedback_action_Taken_Report.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1020

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

159

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution believes in pursuing academic excellence by meeting the different learning needs of all students. Thus, a variety of assessment methods, including tests, classroom performance observations, and teacher feedback, are employed to measure students' learning levels. Based on the results, students are further classified into advanced learners and slow learners. Special support for each group is catered.

Special programs for the advancement of advanced learners such as enrichment and challenges provided through quizzes, homeworks and competitions are arranged by the institute to increase their efficiency in critical thinking and their ability to solve problems, which lay the base for their future academic and professional undertakings.

On the other hand, the institution extends its assistance to slow learners through learning gap remediation with the revision lectures before the commencement of exams and confidence building. We make sure that they get one-on-one help through remedial classes, peer mentoring, and skill-set development workshops so that they learn at their own pace.

By creating safe and inclusive environment to learn, all students will get encouraged to put their best into becoming efficient, effective learners. To ensure all students thrive, the institution implements a comprehensive system for identifying and addressing diverse learning styles.

File Description	Documents
Link for additional Information	https://sandeshcollege.in/public/AQAR-2324/ACA_Remedial_Classes_Timetable.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1345	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences.

2. Teachers use ICT- enabled tools including online resources for effective teaching and learning process.
3. Students are encouraged to learn by participating in various competitions viz. MBA, MPSC/UPSC.
4. Students are encouraged for an independent collection of literature through the Internet and industrial experts and fieldwork regarding the recent trends in social innovations.
5. The institute makes efforts to encourage experiential learning by giving live problems through projects to enhance their problem-solving skills capabilities and social responsibilities towards society.
6. Participative learning: Participative learning is carried out through classroom learning. Faculty members in addition to classroom teaching or sessions are interactive and reciprocal. Also, faculty members used to ask questions during the lecture through quizzes, group discussions, and brainstorming sessions, and students were instructed to respond to the questions.
7. Assignments: After the completion of one or two modules, faculty members uploaded questions on an understanding level. Assignments were given on each module or the combinations of modules depending on the wattages of modules as mentioned in the syllabus of the University, where COs and POs are mapped.
8. Analysing and problem solving: Students are made to analyse and solve the problems through brainstorming sessions and case study discussions.
9. Problem-Solving methodologies: Various industrial problem statements were collected from the field trip and distributed amongst the student's group to work on them and to find a better solution.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sandeshcollege.in/public/AQAR-2324/Infra_infra_facility.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's digital age, our faculty are increasingly leveraging Information and Communication Technologies (ICT) to enhance the teaching-learning process. ICT-enabled tools offer a dynamic and engaging learning experience for students of all ages.

Teachers have been using a variety of ICT-enabled resources to engage students and make learning somehow more interactive and effective. Most of our faculty members have also attended faculty development programs for acquiring knowledge in artificial intelligence which helps them enhance their skill and make teaching more experiential. Those who come within these facilities can use these facilities such as multimedia presentations to explain difficult concepts with clarity and precision. Digital content repositories enable teachers to encourage students to be able to access different kinds of e-resources like e-books, videos, and research articles that promote independent and collaborative learning. Real-time quizzes, polls, and data analytics help track student progress and guide in necessary changes in teaching strategies. It modernizes the whole learning experience but empowers students with the basic digital skills that they will need in futuristic life. In this, way our institution also aspires to prove itself dedicated towards providing a very dynamic, technology-based learning environment in the course of availability with global educational standards.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sandeshcollege.in/public/AQAR-2324/Infra_infra_facility.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

04

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows a holistic evaluation approach aimed at enhancing learning outcomes while reducing stress and providing flexibility for diverse learners. This system ensures balanced, fair, and effective internal examinations, fostering a supportive learning environment. The internal assessment mechanism is designed to ensure transparency at every stage.

Before assessments, the syllabus and assessment plans are clearly shared with students. The Institute maintains consistency in setting question papers, ensuring similar formats and difficulty levels across all exams, making the process fair and standardized.

Additionally, periodic assessments include project evaluations and submission of final reports, which are reviewed by faculty members. Internship certificates are required for students who complete internships, and their final marks are processed based on faculty feedback. The results are displayed promptly on notice boards and the Institute's website. External examiners are invited as per University guidelines, and moderators are appointed for assessments. In case of any discrepancies, students can approach faculty for resolution, and revaluation results are announced within the stipulated time. This well-structured approach ensures that assessments are both transparent and effective, meeting the academic needs of all students.

File Description	Documents
Any additional information	View File
Link for additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_UMC_Exam_Cell.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has established an effective and transparent grievance resolution process to address examination-related concerns. The process begins with Verification, where complaints are carefully assessed against predefined evaluation criteria and rubrics. Any discrepancies, such as misgrading or incorrect calculations, are promptly corrected.

If issues remain unresolved, students can Appeal the decision, escalating the matter to higher authorities, such as the Principal. This ensures that all grievances are given proper attention and resolution.

Such as those that may affect graduation or scholarship eligibility, the Institute prioritizes these issues for swift resolution, minimizing delays that could impact students academic progress.

Communication and Feedback are integral to the grievance redressal system. The Institute ensures Transparency by providing students with clear explanations regarding decisions, including any corrective actions such as grade updates or re-evaluation outcomes. This transparency helps students understand the reasons behind the decisions and fosters trust in the process.

Furthermore, students are encouraged to provide Feedback on the resolution process. This feedback helps refine the system and ensures continuous improvement. The Institute remains responsive to student concerns, striving for a more efficient and effective grievance handling system. To date, no complaints have been received, reflecting the smooth functioning of this process.

File Description	Documents
Any additional information	View File
Link for additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_UMC_Exam_Cell.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The Institute head along with the Academic Monitoring Committee asks the faculty members to prepare Course Outcomes of their respective subjects after allocation of courses.
2. The concerned faculties prepare course outcomes with the help of senior faculty members of the faculty who is expert in a particular area. Once final course outcomes were prepared by faculty members, it was displayed on the Institution's website so that any stakeholder could access it.
3. For newly admitted students during the induction program concern faculty members explained to them the course outcomes. The Institute's notice board displayed the course outcomes as well as program outcomes.
4. All efforts were taken by the Institute to focus on Object-Based Education.
5. Course Outcomes prepared by subject teachers and approved by the Head of Departments and Head of the Institution.
6. Mentioned in respective teaching/ lesson plans.
7. Displayed on notice boards and posted on the website.

8. For newly admitted students, one session is dedicatedly conducted during induction programs.
9. Term test papers are fabricated by keeping course outcomes and program outcomes in mind.
10. Result analysis is done as per course outcomes.
11. To fill the gap between Course Outcomes and Program Outcomes industrial visits, internships, project work, and Laboratory work were carried out.
12. Apart from curriculum extensions/ outreach programs were carried out to meet program outcomes.
13. Add-on-courses and skill enhancement programs were conducted apart from classroom teaching.
14. Course Outcomes and Program Outcomes were displayed in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sandeshcollege.in/public/AQAR-2324/ACA_CO-PO.aspx
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of program outcomes and course outcomes after every semester i.e., twice in an academic year. The attainment of course outcomes is done by two methods

A. Direct Attainment: In this for the students, the end-semester result is considered and course outcome attainment levels are measured.

1. Conducting brainstorming sessions, technical quizzes, and assignments.
2. Based on end-semester results.
3. Project work, field trips, and fieldwork were carried out to meet the Program outcomes.
4. Result analysis based on course outcomes.

B. Indirect Attainment: Based on classroom interaction and quiz, brainstorming session

1. Conduction of add-on courses periodically.

2. Workshops and seminars, expert lectures.

3. Skill enhancement programs to support Outcome Based Education.

4. Carrer Guidance and competitive examination sessions for lifelong learning skills development. Course Outcomes were mapped along with Program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sandeshcollege.in/public/AQAR-2324/ACA_CO-PO.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sandeshcollege.in/public/AQAR-2324/Student_Gazette.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sandeshcollege.in/public/AQAR-2324/Student_Feedback_action_Taken_Report.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File

List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
01	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
03	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>1. The Institute conducted extension activities in the neighbourhood community, sensitizing students to social issues.</p> <p>2. The life learning methodology is adopted by the Institute for the overall development of the students being a socially responsible entity. Extension activities are carried out with the help of the Student Council and in coordination with NGOs. The main purpose behind it is to get</p>	

students familiar with issues the common people are facing and find realistic solutions for them. Students worked at ground level and tried to find out problems and solutions on it.

3. This activity improves students' problem-solving skills along with time management skills. Attached are summary reports of extension activities carried out by the Institution in the last five academic years along with student participation.

4. We have a very good, strong, and very active Student Council and NSS. Their main role is to visit nearby remote villages to raise awareness about social issues like gender equality, racism, etc. Also, they are involved with clean-up drives, road safety, blood donation camps, and tree plantation.

5. Due to Extension/ Outreach activities, students got opportunities to interact with people from different walks of life, which helped them to develop their leadership, time management, event management, and disaster management skills.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Student_Extension_Activities.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

08

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

976

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

07

File Description	Documents
e-copies of linkage related Document	View File

Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. Institution has adequate infrastructure and other facilities for teaching- learning process.

2. ICT-Enabled classrooms helps students and teachers to make teaching learning process more interactive viz. Power Point Presentation, live case studies, videos.

3. Well Equipped Computer Centre

4. Portable and fixed Projectors

5. The library is also well equipped with a digital library facility where students can access e-resources to impart their knowledge along with a spacious reading room.

7. The Institution has an ICT-enabled auditorium with adequate facilities for cultural activities. The students are doing practice in that place as most students are from financially weaker

sessions and do not have space for practice.

8. Wi-Fi Facility

9. A yoga centre with a meditation facility boosts mental strength and creates positive vibes.

10. Indoor Sport Cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Infra_infra_facility.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute aims at all-round development of students by providing adequate facilities for cultural activities, sports, a gymnasium, and a yoga center. These facilities are designed to enhance physical fitness, mental well-being, and cultural engagement.

1. Auditorium: A spacious, ICT-enabled auditorium is available for conducting events, seminars, workshops, and cultural programs. It is equipped with modern audio-visual systems to enhance the experience of the participants and audience.
2. Yoga Center: The yoga center offers dedicated space for practicing yoga and meditation, aimed at improving mental strength, focus, and overall well-being.
3. Gymkhana: The gymkhana is equipped with modern fitness equipment, providing students and staff with opportunities to stay fit and active.
4. Mini Hall: The Mini hall serves as a venue for cultural events, guest lectures, and student activities.
5. Open Air Hall: The Open Air Hall is utilized for a variety of purposes within the institution, including practice sessions for various cultural and extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Infra_infra_facility.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

09

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Infra_infra_facility.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

21.59

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The facility of a digital library plays an important role in accessing online resources including e-journals, databases, and e-books. The free internet access provides more flexibility than traditional physical books. Every year fixed budget is sanctioned by the management of the library and purchase is done as mentioned in every year's audited statements.

1. 1. The library is Automated with software: Which provides e-resources to the stakeholders.
2. Reading room for students

3. Separate reading room for faculties.
4. Textbooks and reference books
5. Daily newspapers displayed in the library
8. Course Outcomes and Program Outcomes are displayed in the library
9. The library is optimally used by the faculty and students

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sandeshcollege.in/public/AQAR-2324/Infra_Library_Images.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.52

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File

Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)

[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. Institute infrastructure viz. classrooms, auditorium, computer centre, library is ICT enabled.
2. To that extent, IT facilities including free Wi-Fi facilities are provided to all teaching and non-teaching faculties along with students. This provides anywhere, anytime free Wi-Fi access to all stakeholders.
3. The Bandwidth Sufficient speed provides connectivity to the internet.
4. The Institute has a portable projector and fixed-installed projectors in classrooms.
5. Campus is Wi-Fi enabled. Free Wi-Fi access to all stakeholders on campus.
6. The campus is under CCTV surveillance to maintain security on campus.
7. Computer centre with computers which have been upgraded

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/

4.3.2 - Number of Computers**40**

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**A. \geq 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****46.65**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined systems and procedures for maintaining and utilizing physical, academic, and support facilities such as libraries, sports rooms, seminar halls, computers, and classrooms. It ensures that the facilities are well-maintained, accessible, and utilized effectively.

Maintenance:

- Institute has entered into annual maintenance contract for preventive and corrective maintenance of various facilities.
- Regular inspections and maintenance schedules are in place to ensure that the facilities are in good working condition.
- Responsibilities are assigned to the staff for the maintenance of the facilities.

Utilization:

- Clear guidelines and policies are in place for the utilization of the facilities.
- Regular monitoring and evaluation of the utilization of the facilities is carried out to identify areas for improvement.

Monitoring and Feedback:

- Duties were assigned for the monitoring the systems.
- Surveillance systems are in place to monitor the facilities.
- Feedbacks are taken from the users for upgrading and improvement of facilities.

Budget and Resource Allocation:

Yearly budget is prepared at the start of the academic year for the maintenance of the facilities and regular assessment and review is carried out to find out the feasibility of the budget and resource allocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_Maintenance_cell.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

39

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
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Link to institutional website	https://sandeshcollege.in/public/AQAR-2324/Vac_Skill_enhancement_Programs.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

733

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

733

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File

Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

09

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Objectives that why we have formed student council committee in our college

- Representation of Student Interests
- Promoting Leadership and Personal Development
- Organizing Cultural and Extracurricular Activities
- Fostering Social Responsibility and Community Engagement
- Creating a Positive and Inclusive Campus Environment
- Supporting Academic Excellence
- Improving Campus Facilities
- Strengthening Student-Teacher Relationships
- Encouraging Diversity and Tolerance

Work Done by Student council Committee

Student council members have successfully completed our cultural and sports event in which various activities were conducted which was organised by the committee incharge under the guidance of our principal and IQAC Coordinator.

Objectives that why we have formed Women Development Cell (WDC) in our college

- Promoting Gender Equality
- Empowering Women Students
- Providing a Safe and Supportive Environment
- Organizing Awareness Programs and Workshops
- Promoting Women's Participation in Extracurricular Activities
- Creating Awareness about Health and Well-being
- Enhancing Legal Awareness
- Mentoring and Counselling

The overarching goal of the Women Development Cell is to create an inclusive, supportive, and empowering environment for women, where they can thrive academically, socially, and personally. It works toward ensuring that women have the necessary resources, skills, and opportunities to achieve their full potential while promoting a culture of equality, respect, and mutual understanding.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_Alumni_Association.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
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Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is Institute Level Alumni Association fabricated and alumni meet every academic year. The Alumni Registration is under process.

The important roles played by our eminent alumni were

1. Mission, vision, and core values: Valuable inputs given by the Alumni and their involvement in the College Development Cell (CDC) and IQAC made mission, vision, and core values more flexible.
2. Perspective plan and improvement of quality education: Based on inputs given by Alumni short-term and long-term goals are defined which are reflected in the perspective plan.
3. Providing internships in their firms: To fill the gap and bridge between academics and industry requirements our Alumni played important roles. Problem-solving and project work based on participative learning are achieved. Hands-on practice by providing internships means a lot for ongoing students to cope with recent trends and to meet industry requirements. Provides more employability to the students.
4. Providing placement: to resolve employability our Alumni contributions work hand in hand with the Institute.
5. Career guidance: Expert lectures and seminars are conducted by Alumni students to direct and give roadmaps in their professional lives to ongoing students.
6. Contribution to Institute events as a special guest.
7. Brand Ambassadors: who play an important role by asking students who want to join professional education by suggesting our Institute's name as a reference. Especially financially weaker sector

students can pay fees in instalments.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/Comm_Alumni_Association.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of our institution is deeply rooted in its vision and mission. Our management is proactive, participatory, and committed to providing quality education to our growing population. The institution's vision is to empower students to improve their lives and the lives of their fellow citizens.

Governing Structure

Our institution's governing structure is headed by a Governing Body, which oversees the overall management and decision-making processes. The Governing Body has two important committees:

1. Internal Quality Assurance Cell (IQAC): Responsible for ensuring quality in academic and administrative processes.
2. College development committee (CDC): Focuses on overall development and growth of the institute.

These committees comprise teaching and non-teaching staff members who oversee various departments, such as examinations, cultural activities, NSS, and extension services.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The Institution is always in favour of decentralization. The governance of the Institution is constituted by a management representative, the Head of the Institute, senior faculty members, IQAC coordinator, and an Alumni representative. As all stakeholders are involved in this it is reflective of and in tune with the mission and vision of the Institute. Moreover, feedback is taken by all stakeholders while drafting the Mission and Vision along with the perspective plan.
2. The major decisions viz. budget allocation, infrastructure, and quality education are taken care of by the College Development Cell. The infrastructure development and purchase of any items is first approved by the Head of Institution. Not only faculties but students are also involved in administrative and decision-making policies.
3. The cultural and sports activities are conducted by the student coordinators.
4. Budget approval and expenditures are pre-defined and controlled by the Head of the Institute.
5. All rights are given to the IQAC coordinator to improve the quality of education regularly. The functioning of the Institutional bodies is effective.
6. The College Development Committee (CDC) is constituted every year. Regularly, meetings were held every academic year with proper agenda and resolution.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan

SR. NO

Particulars**Remarks**

1

Implementing and adopting the changes in the New Education Policy, 2020.

Implements

2

To follow the procedure, rules and regulations of University of Mumbai in line with UGC and to make the required changes, if any.

Continuous Process

3

To be eligible under section 2(f) and 12(b) of the UGC Act to take the benefit of assistance for the betterment of students and institute.

Yet Not Started

4

To develop rain water harvesting system in the institute.

Not Started

5

To get the ISO certification for the institute.

Not Started

6

To take initiative for the conduct of university level programs, competitions like organization of Youth festival etc.

Applied To University

7

To make MOUs with research centers, international industries and organizations to inculcate the research activities among the students

In Process

8

To run the required add-on courses, seminars and workshops for the improvement in employability skills of the students.

In Process

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/IQAC_Perspective_plan.aspx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Policies are made for academics and all stakeholders.
2. Administrative setup as per guidelines given by affiliating University.
3. Appointments are as per the norms of the University and UGC guidelines.
4. Service rule books are maintained. 5. Standard Operating Procedures (SOPs) are well-defined. Moreover, feedback is taken by all stakeholders while drafting the mission and vision along with

the perspective plan.

The Head of Office oversees all office-related work and University correspondence, ensuring seamless administrative operations. The institution has established a comprehensive range of policies and procedures, including admission, examination, library, leave, and e-governance, facilitating smooth functioning and transparency.

The Academic Monitoring Committee conducts regular meetings to review progress, monitor work, and address challenges, ensuring that institutional objectives are met. Academic and administrative audits are conducted by the IQAC department.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/IQAC_SOPS.aspx
Link to Organogram of the Institution webpage	https://sandeshcollege.in/public/AQAR-2324/ACA_Organogram.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution prioritizes the welfare and empowerment of its faculty members, recognizing their crucial role in shaping the academic landscape. We offer a comprehensive range of welfare measures, including:

General Welfare Measures

- Comprehensive Leave Policies, allowing staff to recharge and maintain a healthy work-life balance
- Recreational activities, such as picnics and get-togethers, fostering camaraderie and team spirit among staff members.
- Health care seminars, check-ups, and camps for staff, students, parents, and families, promoting overall well-being

Professional Development

- Workshops and training programs for staff development, enhancing their skills and knowledge
- Support for faculty development programs, with the institution bearing 50% of the charges, encouraging staff to pursue further education and research

Financial Support

- 50% concession on tuition fees for staff wards, enabling them to access quality education

Additional Support

- Disability support system, ensuring equal opportunities and accessibility for all staff members
- Free access to the library for staff members, facilitating research and academic pursuits
- Recreational activities, such as one-day picnics for staff, promoting team building and stress relief.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A. Appraisal System

1. A structured Self-Appraisal System is available and hosted on the website.
2. The Appraisal analytical part is communicated to the faculties periodically.

B. Effective Welfare Measures for teaching and non-teaching staff:

1. Work-life balance: A healthy and friendly institutional atmosphere keeps a stress-free professional life which is reflected in the Institution's retention ratio.
2. Job/ faculty employability provided on a compassionate basis.
3. Fee concession for Employee's wards.

C. Carrer Development/ progression:

1. Financial support to teaching and non-teaching faculties to attend workshops/ seminars/ conferences/induction programs.
2. Organized Faculty Development Programs.
3. Motivation to research and innovation activities.
4. Promotion of the staff

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution conducts regular internal and external financial audits to ensure transparency and accountability in financial management. The process involves:

Budget Preparation: The institution prepares its annual budget at the beginning of each year, outlining projected income and expenses.

Monthly Expenditure: Expenses are incurred as per the sanctioned budget, and receipts and payment accounts are prepared and scrutinized monthly.

Internal Audit: The internal auditor visits the institution at regular intervals to review financial transactions and accounts. Queries raised by the internal auditor are promptly addressed by the accounts department.

External Audit: An external audit is conducted annually, at the end of each financial year, to provide an independent assessment of the institution's financial management

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/infra_Audit_Statement.aspx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
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Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization and Optimal Utilization of Resources:

1. Main source of revenue is student fees. we are providing higher education at affordable fees.
2. Infrastructure Augmentation funds raised by the management and CSR funding.
3. The objective of the trust is to provide quality education at an affordable cost at the doorsteps of the students, especially a migrated/ economically weak sectors.
4. Proper utilization of infrastructure and academic facilities.

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institutional Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing the quality assurance strategies and process. IQAC coordinator conducts two meetings yearly in addition to all other members.

The major focus is given in the last five years:

1. Academic excellency
2. Admission

3. Placement and higher studies
4. Formation of MOUs to provide internships and field visits
5. Process of accreditation

IQAC conducts sporadic scrutiny of the teaching-learning process, techniques, and learning outcomes:

- 1 Faculty members are encouraged to use more original and clear teaching strategies
2. Increased use of ICT tools.
3. Feedback received from faculty, students, parents, industry, and alumni vision and missions are defined.
4. Plan to implement vocational and distance learning to support NEP 2020.

IQAC performs the following commission regularly:

1. Improving interlinkage between industry and Institute by conducting sessions of experts.
2. Stimulating Outcome Based Education (OBE)
3. Documentation of process
4. Preparation of ranking framework

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/IQAC_Cell.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the following incremental improvement in various activities:

NAAC Accreditation

IQAC has successfully done the NAAC Accreditation cycle 1 with "B" grade during the A.Y.2023-2024.

National Education Policy (NEP)

Institute has successfully implemented NEP-2020 for the First Year students.

Motivating Faculty Members to use ICT tools

Institute has done IT infrastructure improvement by installing projectors in the class room and thereby encouraged faculty members to use ICT tools.

Purchase of Computers

Institute has purchased additional computers for better teaching learning experience.

Student Support and Progression

Institute has entered into additional MOUs with the industry, other institute and organizations.

Library Automation

- **Purchase of software for making available e-resources to the students and staff.**
- **Additional computers in the library were beneficial to the students for research and other work.**
- **Institute successfully registered NSS and DLLE unit of the institute. Various extension and outreach programs were conducted through this unit.**

File Description	Documents
Paste link for additional information	https://sandeshcollege.in/public/AQAR-2324/IQAC_Cell.aspx
Upload any additional information	View File

**6.5.3 - Quality assurance initiatives of the institution include:
Regular meeting of Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for improvements
Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by**

B. Any 3 of the above

state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://sandeshcollege.in/public/AQAR-2324/IQAC_Cell.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is committed to promoting gender equity and has implemented various measures to achieve this goal. initiatives include:

- Constitution of committees: The institution has established various committees, such as the Internal Complaint Committee, Anti-Ragging Committee, and Discipline Committee, which comprise both male and female members.
- Women's empowerment programs: The institution organizes various programs for women, including self-defense programs, grooming programs, health check-up camps, and counseling sessions.
- Equal opportunities: The institution provides equal opportunities for both male and female students to participate in various activities, such as sports, cultural events, and student council elections.
- Student council: The student council committee has a representation of both male and female students cases.
- Staff and student welfare committee: The institution has a staff and student welfare committee that addresses the grievances of both male and female students and staff members.

- **Common Rooms:** Separate common rooms are provided for girls and boys, with attached washrooms. The girls' common room is equipped with a 'Suggestion Box' where students can anonymously submit their concerns or suggestions.

File Description	Documents
Annual gender sensitization action plan	https://sandeshcollege.in/public/AQAR-2324/Student_Gender_Equity.aspx
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sandeshcollege.in/public/AQAR-2324/Student_Gender_Equity.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has implemented a comprehensive waste management system to handle degradable and non-degradable waste. The key features of this system include:

- Separate collection and segregation of solid and liquid waste
- Segregation of waste into categories like vegetable waste, paper waste, e-waste, and metal waste
- MOU with authorized vendors for e-waste disposal
- Shredding and recycling of confidential papers and documents

- Separate collection and recycling of metal and plastic waste
- Daily waste collection ensuring timely and efficient waste disposal.

Our institution is committed to reducing waste and promoting sustainability. The waste management system is regularly monitored and reviewed to ensure its effectiveness.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sandeshcollege.in/public/Gallery_Campus_Photos.aspx
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded

Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students and faculty were made aware of voter's rights. The students were made aware of their responsibilities including regular attendance, discipline to maintain decorum, maintaining social as well as environmental responsibilities.

The responsibilities of faculty members are as follows:

- 1 All the faculty members are expected to follow the rules and regulations of the Institution.
2. The constitution of the student council and other committees' equal involvement of boys and girls students.
3. Our Institute celebrates national and international days.
4. Our Institute always promoted national harmony and zero tolerance where all religions and diversified students unite and stay healthy under a single umbrella.
5. Independence Day, Republic Day, Constitution Day, and all national and international days celebrated in the Institution.

Harmony towards cultures, and regions:

Maintained by celebrating Hindi Divas, Marathi Divas, Traditional Days, and much more. All students and faculties from all religions and regions are friendly and helpful to each other by all means. All are under a single umbrella.

Trust is running outreach and extension activities for all common communities

Cultural/ regional diversity is maintained in Institutional premises.

The Code of Conduct reflects the values, rights, duties, and responsibilities of citizens and is hosted on a website for stakeholders and also displayed on notice boards.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is deeply committed to sensitizing its students to the constitutional obligations, including the values, rights, duties, and responsibilities enshrined within the Constitution of India. Recognizing the pivotal role of education in shaping responsible citizens, the institution has implemented a range of activities aimed at inculcating these values and fostering a sense of civic duty among its students.

- Measures for Sensitizing Towards Values : Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum and various activities. Teachers always try to inculcate good values through topics from their respective subjects, in students so that they can become good citizens.
- Measures for Sensitizing Towards Rights of Citizens: Many regular programs are conducted throughout the academic session to educate students particularly to girl students about their Constitutional and Legal rights through WDC and IQAC.

WDC and ICC has formulated policy and created support systems available at the institute for the prevention of sexual harassment and ragging at the college campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution

A. All of the above

organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days: Independence and Republic Days are celebrated on a grand scale. Birth anniversaries of great leaders viz. Veermata Jijabai, Chatrapati Shivaji Maharaj, Savitribai Phule, Mahatma Gandhi, Dr. Babasaheb Ambedkar, Lokmanya Tilak, Swami Vivekanand (Youth festival) are also celebrated on campus every year. To show respect towards our teachers as they are the backbone of society, Teacher's Day is celebrated. Our institution enthusiastically celebrates national and international commemorative days, events, and festivals, fostering a sense of patriotism, cultural awareness, and community bonding. We annually observe Independence Day and Republic Day with great fervor, organizing flag-hoisting ceremonies, patriotic song performances, inspiring speeches, and Blood donation camps. Our institution also celebrates International Yoga Day, organizing workshops and sessions for students, promoting physical and mental well-being. Additionally, we commemorate Constitution Day, inviting experts to enlighten students about the Indian Constitution and its significance. Other notable celebrations include International Women's Day, Friendship Day, Navratri festival, and Voters' Day, with our NSS unit actively spreading awareness about the importance of voting. These celebrations not only promote national pride and cultural awareness but also provide opportunities for students to develop important life skills, such as teamwork, leadership, and social responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I

TITLE: Adoption of Kanhor Village (Badhlapur) Women Empowerment (2023-2024)

OBJECTIVE:

The main objective of our institution was

Educational Empowerment

- **Promote Access to Education:** Ensure that girls and women have access to quality education at all levels.
- **Reduce Illiteracy:** Implement programs to eradicate female illiteracy and support continuing education for women.
- **Encourage STEM Participation:** Increase women's representation in science, technology, engineering, and mathematics (STEM) fields.

PROBLEMS ENCOUNTERED

Initially villagers were reluctant on letting daughters' study still following the rigid pattern of a girl child being sent to school.

STORIES OF SUCCESS:

Today after much hard work and much convincing our NSS students have managed to help in the enrollment of girls in the local school in Kanhor and also enabled the girls to get jobs in local tailoring units and factories helping them to earn their livelihood. There was active participation from students.

BEST PRATICE II

TITLE: Organic Farming and Making of Organic Fertilizers

- **Environmental Sustainability**

- Soil Health Human Health Biodiversity Conservation: Resource Optimization: PROBLEMS ENCOUNTERED

Lower Yields in the Short Term

Weed Management

SUCCESS STORIES

Organic farming has helped reduce water consumption and the quality of food grown and thereby improving human health.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution takes immense pride in empowering first-generation learners from weaker financial sectors, where parents are illiterate. We provide comprehensive support through government and non-government recognized scholarships, flexible installment-based fee payment options, and infrastructure augmentation through CSR funding.

Our primary focus is on imparting high-quality education, relating theoretical concepts to real-time requirements, and equipping students with the necessary skills to face challenges in the employment market. We strive to create multiskilled talent, matching the evolving requirements of the corporate world.

Through transparent and open-minded policies, we actively involve stakeholders, including parents, teachers, and students, in decision-making processes. Our holistic education model coordinates physical, mental, moral, and social development, training students in citizenship, teamwork, and the art of living in society.

By creating an ideal learning environment, we aim to produce well-rounded individuals, fit for life and livelihood, and contribute to building an ideal society. Our commitment to empowering first-generation learners has a profound impact on their lives, fostering a brighter future for themselves and their families.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Our institution has outlined a comprehensive plan for the next academic year, focusing on quality enhancement and stakeholder engagement.

To enhance our quality management systems, Institute is planning to go for NIRF ranking. We will also emphasize research writing and book publication activities, promoting academic excellence among faculty and students.

To foster industry-institution partnerships, we will conduct COs and POs Mapping seminars and workshops. In light of the impending implementation of the National Education Policy 2020, we will organize seminars and workshops for all stakeholders to ensure a smooth transition.

Additionally, we plan to conduct training programs for administrative staff, collaborate with organizations for internship programs, and organize resource conferences at the state and national levels. These initiatives will enable us to improve our qualitative and quantitative matrix, ultimately enhancing the institute's overall standing.